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**MINUTES**

**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**

**Tuesday September 7, 2021 2:00 p.m.**

**Remote Meeting via Webex Event**

**1) CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:03pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF AUGUST 3, 2021.**

Action Taken: The Committee unanimously approved the August 3, 2021 minutes.

**3) MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the San Francisco AIDS Foundation contract, Commissioner Chow asked if contractor staff are being deployed as part of the city's COVID-19 response. Ms. Ruggels stated that some contract staff have been deployed within the vendor's program. She noted that when this occurred, more funds were usually added to pay for the additional COVID-related service.

Regarding the Baker Places contract, Commissioner Guillermo asked how the application timeline for this program was missed. Ms. Ruggels stated that the delay was caused because of an internal DPH planning issues related to transitioning housing from the former DPH Housing and Urban Health section to Behavioral Health Services. She noted the contract is intended to ensure there is no gap in services by using the sole source option; a solicitation will be initiated next year for the service.

Regarding the San Francisco Public Health Foundation, Commissioner Guillermo asked which organization previously administered these services. Ms. Ruggels stated that the same vendor was used last time.

Action Taken: The Committee recommended that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH SPENDMEND, LLC TO PERFORM 340B DRUG PRICING PROGRAM CONSULTING SERVICES. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$427,840 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2025 (4 YEARS).**

Swati Patel, Interim Director of ZSFG Pharmacy, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the federal government is attempting to shut down the 340B program. Ms. Patel stated that for the past five years, the federal government has attempted to change the program, noting the motivation for these changes came from drug makers. There have been several pharmaceutical companies that have stopped participating in the program due to incidents of fraud.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 5) **EMERGING ISSUES**

Commissioner Chow requested that the committee receive information on the contracts for large DPH vendors to better understand how each vendor impacts the overall DPH service system. He also requested that the committee receive information on contracts by service area to better monitor the service areas.

- 6) **PUBLIC COMMENT**

There was no public comment.

- 7) **ADJOURNMENT**

The meeting was adjourned at 2:38pm.